

ALASKA DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT

WORK PERMIT MUST BE COMPLETED AND APPROVED BEFORE MINOR CAN BEGIN WORKING PER AS 23.10.332.

INSTRUCTIONS:

1. Employer to complete and sign *Section A*.
2. Parent or guardian to complete and sign *Section B*.
3. Send or fax work permit and LEGIBLE copy of proof of age to nearest Wage and Hour Administration office.

✓ Call nearest Wage & Hour Administration office if you have questions (see reverse of form for addresses, telephone and FAX numbers).



NOTICE:

All information requested is required to process this work permit. Records of the Department are public records and may be subject to inspection and copying under AS 09.25.110-220 or be provided to other State agencies (See AS 44.99.310).

Return permit to FAX number:
272-5635

Section (A) to be completed by EMPLOYER			
Name of Employer: Webb's Consulting & Management Services, Inc.		DBA/ Downtown Saturday Market	
Employer's Local Mailing Address: 741 East 13th Avenue, Anchorage, AK 99501-4621		City	Zip
Location of Employment (Physical Address): Lower Bowl Parking Lot, 3rd Avenue between C and E Streets, Anchorage, AK 99501		City	Zip
Duties to be Performed by Minor: Set-up, Tear-down and Clean-up of Market		Tools, Equipment, Machinery to be Used by Minor: Carts, brooms, stick-pickers	
Including setting up tables, umbrellas, trash cans, sound system, etc.			
Do these duties involve being on a licensed premise where alcoholic beverages are consumed or sold? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Hourly Rate: \$10.00 hour	Pay Periods: Weekly
HOURS OF WORK WILL BE RESTRICTED AS INDICATED BELOW. Place an X in applicable box:			✓ SEE REVERSE SIDE - FEDERAL LIMITATIONS MAY BE MORE STRICT.
<input checked="" type="checkbox"/> 14-15 years old	when school is in session, hours will be limited to a total of nine hours of school attendance plus employment in any one day; work will be performed only between the hours of 5 a.m. and 9 p.m., and total hours worked in one week will be limited to 23 hours.		
<input checked="" type="checkbox"/> 14-15 years old	during school vacations, work hours will be limited to 40 hours per week and work will be performed only between the hours of 5 a.m. and 9 p.m.		
<input checked="" type="checkbox"/> 16-17 years old	will not be employed more than six days in any week.		
Alaska law prohibits working minor children under 18 years of age for more than five (5) consecutive hours without an unpaid break of at least 30 minutes. AS 23.10.350(e)			
I affirm and agree that such working conditions will be maintained and that all changes shall have the prior approval of the Commissioner of Labor & Workforce Development. William F. Webb, President		272-5634	
Printed Name of Employer or Agent Acting for Employer		Signature	Telephone Number Date

Section (B) to be completed by PARENT or GUARDIAN			
PROOF OF CHILD'S AGE: YOU MUST PROVIDE ONE OF THE FOLLOWING DOCUMENTS OR A COPY THEREOF			
<input type="checkbox"/> Driver's License or Permit, <input type="checkbox"/> State I. D., <input type="checkbox"/> Birth Certificate, <input type="checkbox"/> Passport, <input type="checkbox"/> Authenticated School Records, <input type="checkbox"/> Military I. D., <input type="checkbox"/> Baptismal Certificate, <input type="checkbox"/> An official signed statement of B.I.A. census records, <input type="checkbox"/> Other (Specify)			
Name of Minor:		Address:	Date of Birth:
I affirm that I am the legal guardian or parent of the above-named minor and that such minor has my consent to be employed in any occupation authorized by the Alaska child labor laws, Alaska Statutes 23.10.325-370.			
Signature of <input type="checkbox"/> Parent/Step Parent <input type="checkbox"/> Legal Guardian (Attach documentation)		Telephone Number	Date

Section (C) to be completed by the COMMISSIONER OF LABOR & WORKFORCE DEVELOPMENT	
<input type="checkbox"/> APPROVED <input type="checkbox"/> APPROVED AS AMENDED <input type="checkbox"/> DISAPPROVED	Reason:
Department of Labor & Workforce Development Approving Authority:	
Date:	

